

Standard nomination consists of the following documents in the indicated order:

1. O-form
2. Student Nomination Form (SN Form) (Attachment if not medically fit)
3. Cover Letter
4. CV ( Résumé)
5. List of subjects studied/Transcript of records
6. IAESTE Language Certificate /TOEFL /Other related examination records.
7. Certificate of Enrollment from the University - see below if required
8. Letter of Recommendation (highly suggested)
9. Scanned copy of Passport
10. Photograph

11. Any additional documents requested by the employer or specified by the receiving IAESTE (see below)  
 In case of Architecture/Design offer, portfolio is also required as a separate document from the nomination.

For more info and document templates please have a look into the Practical Guide: <https://sites.google.com/a/iaeste.org/exchange-practical-guide/7-nomination>

Country	Certificate of enrollment		Letter of recommendation required	Additional documents required	Hard copy required	Comments
	required?	if required valid for:				
<i>Afghanistan, KU</i>						
<i>Argentina</i>	required	nomination period	recommended		no	
<i>Australia</i>	required	whole internship period	mandatory		no	the certificate of enrollment OR a letter stating that the traineeship is recommended is required for our visa, also the trainee is required to have not yet graduated
<i>Austria</i>	required	nomination period	recommended		no	
<i>Bangladesh</i>						
<i>Belarus</i>	not required		mandatory		no	
<i>Belgium</i>	sometimes	whole internship period	recommended		no	Certificate of Enrollment (CoE) is necessary for students who need visa
<i>Bolivia, IB</i>						
<i>Bosnia and Herzegovina</i>	sometimes	whole internship period	mandatory		no	
<i>Brazil</i>	required	whole internship period	mandatory		no	
<i>Canada</i>						
<i>Chile, TU</i>						
<i>China Hong Kong</i>	required	nomination period	mandatory	1. Training visa application form – ID992A: <a href="http://www.immd.gov.hk/eng/forms/forms/id992a.html">www.immd.gov.hk/eng/forms/forms/id992a.html</a> (scan in colour) 2. Future Plan (for final year student only)	no	
<i>China Macao</i>	not required		mandatory		no	
<i>China Mainland</i>	required	whole internship period	recommended		no	
<i>Colombia</i>	required	nomination period	recommended	<a href="#">9. Colombian Visa Requirement</a>	no	
<i>Croatia</i>	required	whole internship period	recommended		no	
<i>Cyprus</i>	required	nomination period	mandatory		no	
<i>Czech Republic</i>	required	nomination period	recommended		no	
<i>Denmark</i>	required	whole internship period	recommended		no	
<i>DPR Korea, PUST</i>	required	whole internship period	mandatory		no	
<i>Ecuador</i>	required	whole internship period	mandatory	min 2. ref. letters are necessary	no	
<i>Egypt</i>	required		recommended		2	
<i>Finland</i>	required	nomination period	recommended		no	
<i>France, GA</i>						
<i>Gambia, MIMT</i>						
<i>Germany</i>	required	whole internship period	recommended		no	for the CoE has to be used the form provided by DAAD
<i>Ghana</i>						
<i>Greece</i>	required	whole internship period	recommended		no	
<i>Hungary</i>	required	whole internship period	mandatory		no	
<i>India</i>	required	whole internship period	mandatory		no	
<i>Indonesia, UAJY</i>						
<i>Iran</i>	required	whole internship period	mandatory		no	
<i>Iraq, UA</i>						
<i>Ireland</i>	required	whole internship period	recommended		no	
<i>Israel</i>	required	whole internship period	mandatory		no	<a href="#">IAESTE Israel additional requirements</a>
<i>Jamaica, JOYST</i>						

<b>Japan</b>	required	nomination period	mandatory	Health Certificate (only if it's specified in the Additional information in the O-form)	no	
<b>Jordan</b>	not required		mandatory		no	
<b>Kazakhstan</b>						
<b>Kenya, DKUT</b>	required	whole internship period	recommended		1	
<b>Kenya, JKUAT</b>	required	whole internship period	recommended		no	
<b>Korea</b>	required	whole internship period	mandatory		no	
<b>Lebanon</b>	required	nomination period	recommended		no	
<b>Lithuania</b>	required	whole internship period	recommended		no	
<b>Macedonia</b>	required	nomination period	recommended		no	
<b>Malta</b>	not required		mandatory		no	
<b>Mexico</b>	required	nomination period	mandatory		no	
<b>Mongolia</b>					no	
<b>Mozambique, UEM</b>						
<b>Nepal</b>	required	nomination period	mandatory		no	
<b>Netherlands</b>	required	whole internship period	recommended		no	Students with any NON-EU/EFTA nationality need to provide an official letter from their university, confirming that the internship is compulsory.
<b>New Zealand, AUSA</b>						
<b>Nicaragua, ULSA</b>						
<b>Nigeria</b>	required	nomination period	recommended		no	
<b>Norway</b>	required	whole internship period	recommended		no	For the students who have to apply for work permit, the CoE have also confirm that the student will return to his University to finish his studies, and which month/year he will be graduated.
<b>Oman</b>	not required		mandatory	Travel Insurance / Health Insurance	no	
<b>Pakistan</b>					no	
<b>Palestine, ANU</b>	not required		recommended		no	
<b>Panama</b>						
<b>Peru</b>	required	nomination period	mandatory	1. Grading System 2. CV including: Skype user name	no	
<b>Philippines</b>						
<b>Poland</b>	required	whole internship period	mandatory		no	
<b>Portugal</b>	required	nomination period	recommended	Health Certificate	no	
<b>Qatar, QU</b>						
<b>Romania</b>	required	nomination period	recommended		no	
<b>Russia</b>	required	whole internship period	recommended		no	
<b>Saudi Arabia, TU</b>	required	nomination period	recommended		1	
<b>Serbia</b>	not required		mandatory		no	
<b>Slovakia</b>	not required		recommended		no	
<b>Slovenia</b>	required	whole internship period	recommended	additional documents asked by employer (see the O-form)	no	
<b>South Africa, GT</b>						
<b>Spain</b>	required	whole internship period	mandatory	additional documents asked by employer (see the O-form)	no	<a href="#">Spain Important Information about your traineeship</a>
<b>Sri Lanka, UM</b>						
<b>Sweden</b>						
<b>Switzerland</b>	sometimes		recommended	Compulsory internship letter for non-European passport holders (including RO, HR, BG)	no	<a href="https://drive.google.com/file/d/0Bz8SqDdrGIZSSzhrNkiWUXZHmk0/view">https://drive.google.com/file/d/0Bz8SqDdrGIZSSzhrNkiWUXZHmk0/view</a>
<b>Syria</b>						
<b>Tajikistan</b>	required	whole internship period	recommended		no	
<b>Tanzania</b>	required	nomination period	mandatory		no	
<b>Thailand</b>	required	whole internship period	recommended		no	
<b>Tunisia</b>	required	nomination period	mandatory		no	

						<p>1. Please note that it's compulsory to have an insurance that has "health and accident coverage" for the whole duration of the training abroad. This should be attached to the confirmation of acceptance documents.</p> <p>2. Once accepted, the students should make an online application for an "internship visa" in accordance with their presence in Turkey, rather than a "tourist visa". This could be found under the category of "Education/Student Visa". Further information will be provided to the students after receiving their confirmation of acceptance and arrival note.</p> <p>3. If the student has previous experience and additional language certificates, these should be attached, as well; especially if they're required on the 0-Form.</p>
<b>Turkey</b>	required	nomination period	recommended		no	
<b>Ukraine</b>	not required		mandatory		no	
<b>United Arab Emirates</b>	required	nomination period	mandatory		no	<a href="https://drive.google.com/file/d/0Bz8SqDdrGIZScDdDLUFsNHYYZEtXSWtWUEVsRkJV1ZqYjRz/view">https://drive.google.com/file/d/0Bz8SqDdrGIZScDdDLUFsNHYYZEtXSWtWUEVsRkJV1ZqYjRz/view</a>
<b>United Kingdom</b>	required	whole internship period	mandatory		no	
<b>United States</b>	not required		recommended		no	Recent graduates are eligible within 1 year of graduation
<b>Uzbekistan</b>	required	whole internship period	mandatory		no	
<b>Vietnam, TNU</b>	not required		mandatory		no	